

BOOKING FORM

BCS Information Retrieval Specialist Group Event

Search Solutions 2008

*23rd of September, 2008
BCS London*

To Book: Please complete this form and fax to **+44(0)1793 417444**

Or post to

Gemma Liddiard, BCS, 1st Floor, Block D, North Star House, North Star Avenue, Swindon SN2 1FA

Fax: +44(0)1793 417444 Email: gemma.liddiard@hq.bcs.org.uk Enquiries: Tel: +44(0)1793 417656

Delegate Details:

Title:	First Name:	Last Name:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Job Title:	Organisation Name: (for name badge)
<input type="text"/>	<input type="text"/>

Address for Correspondence:

<input type="text"/>
<input type="text"/>
<input type="text"/>
Post Code:

Is the above address: **Work/Home** (please delete as applicable)

Email:	Telephone Contact Number:
<input type="text"/>	<input type="text"/>

Is the above email address: **Work/Home** (please delete as applicable)

By agreeing to attend, BCS will use your email or correspondence address to communicate with you regarding the event.

Dietary / Special Requirements:

<input type="text"/>

If you are a BCS member, please state your Membership Number	<input type="text"/>
If you are an BCS-IRSG member, please state your Membership Number	<input type="text"/>

Please note all attendees are responsible for booking their own accommodation.

Search Solutions Registration	Selection	Cost
EARLY BIRD Registration (Early Bird rate available until the 7 th of September)	[]	£129
NORMAL Registration	[]	£149
BCS & BCS-IRSG Member Discount	[]	(- £10)
Total Cost (inc VAT)		£

Payment Options

Credit Card/Debit Card: Please debit my card for the full fee:

Card Type (Delete as applicable)

Type of Card:	Access	MasterCard	Visa	American Express	Switch	Debit
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Card Number:

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Expiry Date	
Start Date	
Issue No (Switch/ Maestro only)	

Name of Card Holder (as it appears on card)

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Billing Address (if different from page 1)

Personal / Company Cheque

I enclose a cheque for the full fee. Cheques should be made payable to:
"The British Computer Society"

<input type="checkbox"/>	(Please tick this box if paying by cheque)
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Additional Information

PLEASE NOTE: Registration for this event can only be made in advance. There is no possibility of paying at the door on the day of the event. Due to security and access to the BCS London building registration will close 24 hours before the event.

For overseas delegates who wish to attend the event please note that BCS will not issue an invitation letter. Please contact the Andrew MacFarlane (andym@soi.city.ac.uk).

Cancellation Policy

In the event of cancellation and provided written notice is received by 28 days before the event, a full refund will be made. In the event of cancellation after this date, we regret that no refund can be given. BCS reserve the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged. Details of event changes or cancellations are available by phoning +44 (0)1793 417416

Name Substitutions

Name substitutions are accepted up to 24hrs prior to the event by fax or email.

Fax: +44 (0)1793 417416

Email: visions@hq.bcs.org.uk

Electronic Privacy

As a body for IT professionals BCS Group regularly communicates with its interested parties by email. I understand that BCS Group will not pass on my email address to other organisations.

Data Protection Act 1998

BCS Group will hold your personal data on its computer database and process it in accordance with the Act. This information may be accessed, viewed and used by the Society for administrative purposes and conducting market research. All of these purposes have been notified to the Commissioner. If you are based outside the European Economic Area (the 'EEA'), information about you may be transferred outside the EEA in accordance with the requirements of the Act.